



TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Christopher L. Campion, Ph.D., Susan Dejniak, PMP,
Sandra Brown, Theresa Morse, Ph.D., Michael Brown, Ph.D.

DECEMBER 13, 2012
TOWNSEND ENERGY COMMITTEE
SELECTMEN'S CHAMBERS
MEMORIAL HALL
7 PM

MINUTES

- 1. Call the meeting to order:** Chairman Chris Campion opened the meeting at 7:07pm. Present were Chris Campion (CC), Sue Dejniak (SD), and Theresa Morse (TM). Absent was Sandra Brown and Michael Brown. Also present was support staff Karen Chapman (KC).
- 2. Approval of Meeting Minutes: 12/3/12.** SD motioned to accept the minutes of 12/3/12 as written. TM seconded, with all in favor.
- 3. Review Quotes returned from RFQ and chose vendor:** Committee reviewed submitted quotes from Bowman Engineering, Inc.; Guardian Energy Management Solutions; and EnerNOC, Inc.. For Memorial Hall, the quotes were Guardian: \$4000, Enernoc: \$7185 and Bowman: \$5400. For the Police Station, the quotes were Guardian: \$2500, Enernoc: \$4784, and Bowman: \$4320. TM motioned to remove Bowman from the choices feeling that they did not provide sufficient information. SD seconded, with all in favor. TM motioned to choose Enernoc for the Police Station for level II ASHRAE Audit at the cost of \$4784 stating that the detail of the quote was more extensive and their narrative with the quote best matched the RFQ information. SD seconded the motion with all in favor. SD motioned to postpone the audit for Town Hall until after the results of the Police Station audit. TM seconded the motion with all in favor.
- 4. Discuss Idle Right:** TM talked to Chief Marshall who received a quote of \$595 to install the IdleRight into the new vehicle. They will send a separate invoice for this so it can come out of the Green Communities grant. TM motioned to approve the quote for \$595. SD seconded with all in favor.

5. **Discuss Meeting with Fire Chief:** KC let committee know that Chief Klein would like to discuss options for the new central fire station. He would like to meet in January to discuss new fire station. Can give him 15 minutes on the 3rd.
6. **Discuss future meeting dates:** Decided to meet on the first Thursday of every month. Next meeting will be January 3, 2013 where we will discuss file structure in Google Docs, meet with the fire chief, discuss audit date, approve minutes, and discuss goals and objectives for 2013.
7. **Adjourn:** SD motioned to adjourn at 8:40pm. TM seconded with all in favor.

Minutes taken and transcribed by: Karen Chapman